

**RECORD RETENTION**

Seller's records that provide evidence of conformance to specified requirements and the effective operation of the quality system shall remain on file by Seller for the retention period identified below - unless otherwise specified by contract. Seller shall also ensure such records of Seller's Subcontractor(s) shall remain on file by Seller's Subcontractor(s) or Seller for the same retention period.

Additionally:

- Such records [including those retained by Seller's Subcontractor(s)] shall be made available to Buyer, Buyer's Customer(s) including Government and Regulatory Agency authorized representatives.
- At any time during the identified retention period, at Buyer's request, Seller will deliver such records or any part thereof in format / media and within a time frame as agreed to by both parties, to Buyer, at no additional cost to Buyer.

Seller shall retain such records on file for a period of not less than 4 years after final payment.