

## PROGRESS PAYMENTS

The clause entitled "Progress Payments," FAR 52.232-16, in effect on the date of Buyer's prime contract, is incorporated in this contract by reference. In the above-referenced clause, "contract" shall mean this contract, "Contractor" shall mean Seller, and "Contracting Officer" and "Government" shall include Buyer in paragraph (g) and in all other paragraphs shall mean Buyer (except that, pursuant to paragraph (d), title to property will vest in the Government). If Seller is a small business concern, FAR 52.232-16 Alternate I, in effect on the date of Buyer's prime contract, is incorporated in this contract by reference. Progress payments will be paid no more frequently than monthly and upon receipt by Buyer of an accurate invoice accompanied by a properly completed SF 1443, Contractor's Request for Progress Payment; except that no such progress payment may be made until Seller, if requested to do so, has submitted a copy of an insurance policy or other satisfactory evidence of insurance sufficient to protect the unliquidated balance of progress payments. The progress payment rate will be as specified elsewhere in this contract.

### A. INVOICE REQUIREMENTS FOR PROGRESS PAYMENTS:

In addition to the above, Seller shall adhere to the following:

**All Progress Payment invoices must contain the following information:**

- 1) Bill To: "The Boeing Company."
- 2) Name of Seller, which must match this Contract.
- 3) Unique invoice number clearly identified as the invoice number;  
*Note:* Payment records will only reflect up to the last 8 digits of the invoice number.
- 4) Invoice date (not postdated).
- 5) This Contract number clearly identified as the Boeing Contract number. Only one Boeing Contract number may be billed per invoice.
- 6) Single invoice total
- 7) Currency code if other than USD.

**In the event of Buyer's rejection of an Invoice,  
Seller shall contact Buyer's Authorized Procurement Representative.**

### B. INVOICE SUBMITTAL

**Seller MUST submit invoices in accordance with the following instructions:**

- 1) Submit the invoice **in Adobe \*.PDF format ONLY**.
- 2) Submit the invoice to Boeing's Payment Services at:  
[STLPMTSVCSPDF@Boeing.com](mailto:STLPMTSVCSPDF@Boeing.com).

**Only invoices submitted by Seller directly to Boeing's Payment Services will be accepted.**

- 3) Submit invoice from a Seller E-mail address that accepts incoming E-mails.
- 4) Submit **ONE** invoice per E-mail (e.g. three invoices require three separate E-mail submittals).
- 5) Submit invoice one time only.
- 6) Include this Contract number in the subject line of each E-mail.

**C. Seller shall NOT:**

- 1) Submit invoices via MessageCourier.
- 2) Submit invoices through the supplier portal for E-Invoicing.
- 3) Include billing detail and/or supporting documentation to [STLPMTSVCSPDF@Boeing.com](mailto:STLPMTSVCSPDF@Boeing.com) (see Section D. below).
- 4) Include previously invoiced amounts in current invoiced amount.
- 5) Submit a paper invoice to Boeing's Payment Services.
- 6) Submit a question with an invoice submittal; this is considered an inquiry and will be rejected.
- 7) Submit an encrypted and/or password protected PDF or email.
- 8) Submit an invoice more than 10 pages long (due to system capacity concerns).
- 9) Submit a hand-written invoice, or an invoice with hand-written revisions.  
Submit an invoice with notations such as "DO NOT PAY" or "PAID BY CREDIT CARD" "NOT AN INVOICE," etc. or "NOT A TAX INVOICE" if invoice is billing Indirect Tax.
- 10) Submit statement to Boeing's Payment Services. This is considered an inquiry and will be rejected.

**D. Progress Payment Invoicing/Billing Requirements:**

- 1) Do not include Autopay (F310) delivery billings on Interim Financing invoice.
- 2) Ensure SF1443 version is Rev 11/2021 or later and unexpired.

**E. Supporting Documentation Deliverable Directly to the Buyer's Authorized Procurement Representative**

- 1) Copy of completed SF1443 billing detail and any required supporting documentation.

**F. NOTICES**

- 1) Send all invoice inquiries to Buyer's Authorized Procurement Representative and Buyer's Payment Services ([APSupplierInquiry@boeing.com](mailto:APSupplierInquiry@boeing.com)).
- 2) **To view payment history and detail on payments please access BIVS (Boeing Invoice Visibility System).** If Seller does not have access to BIVS please contact Buyer's Authorized Procurement Representative.
- 3) **F414 clause subject to change.** Please refer to: [http://www.boeing.com/idscommon/clauses/clause\\_f.htm](http://www.boeing.com/idscommon/clauses/clause_f.htm) for current invoicing guidelines.

Disclaimer: If the above required criteria are not clearly identified on the invoice, the invoice will be rejected and a corrected invoice must be submitted.