

**IDS Terms and Conditions Guide
Section F**

**Clause Number: F303
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E-INVOICING

When Seller receives a Purchase Contract through the Exostar System, Seller is required to utilize the E-Invoicing process. The process is limited to any line item currently set up on a purchase contract as a non-receivable line item. A Seller who utilizes Exostar should not submit invoices in any other manner for related line items currently on the Exostar system. By doing so, this would potentially cause duplicate payments, and increased payment cycle times. Seller must ensure that all information is accurate prior to submitting an invoice via Exostar. If for any reason inaccurate information is submitted, Seller's invoice may be rejected, which in turn would delay payment for the particular line item.