

**IDS Terms and Conditions Guide
Section C**

**Clause Number: C203
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DD FORM 250 COMPLETION REQUIREMENTS

To insure proper processing of Seller's DD 250, Seller is to include the following data in block 23 of every DD 250:

- (1) Purchase order number
- (2) Expedite number
- (3) Purchase order item number
- (4) Buyer's Purchasing Representative's initials
- (5) Buyer's Control Number

Data is available from the monthly automated shipping instruction report.