

**IDS Terms and Conditions Guide**  
**Section C**

**Clause Number: C106**  
**Effective: 12/15/2006**  
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**SHIPPING INSTRUCTIONS**

**I. Shipping Papers:**

The supplier shall prepare the bill of lading (BL), airway bill (AWB), commercial invoice, dangerous goods declaration (if applicable), and any other required shipping papers. The commercial invoice must be signed by the supplier's agent and shall include the following information:

1. Supplier's name, address, telephone number and fax number.
2. The Buyer purchase contract number.
3. Carrier name and B/L or AWB number.
4. Description and quantity of goods.
5. Dimensions of each shipping container.
6. Gross weight of each shipping container.
7. Estimated value in U.S. Dollars for Customs purposes. For repaired/modified items, the value of the repair/modification, in U.S. Dollars, not the value of the goods new. Also, the serial number of the repaired/modified items must be noted.
8. Consignee's name and address.
9. U.S. Government contract number, if applicable, as shown in the purchase contract. If more than one such number applies to the shipment, ensure that the following information is plainly indicated on the shipping papers for each individual U.S. Government contract number.
  - a) number of pieces of parts, and,
  - b) value of those parts.
10. If applicable, the following notation: "Supplies in this consignment are for the British Government Harrier GR Mk.5 aircraft, entitled to duty-free entry under H.T.S.U.S. 9809.00.40 per U.S. Customs Headquarters Letter CON-1 CO:R:E:E 721778 DK, dated 12 April 1983. No entry documentation required.
11. If applicable, the following notation: "Supplies in this consignment are for the British Government UK Harpoon, entitled to duty free entry under H.T.S.U.S. 9809.00.40 Per U.S. Customs Headquarters Letter BAG-5-IN:D:DP APH, dated 30 December 1985. No entry documentation required."

A. Routing instructions exclusively for AV8B or GRMK.5/7 or TMK.10 shipments originating in the United Kingdom:

Air only, ship via:  
Charles Gee & Co.  
Knightrider House  
Knightrider Street  
London EC4V 5JT England  
Tele: 238-023-3500  
Fax: 207-815-3520  
Email: [simon.fenton@geegroup.co.uk](mailto:simon.fenton@geegroup.co.uk)  
Notify for pickup: Export Manager

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**B. Routing instructions exclusively for T45TS shipments originating in the United Kingdom:**

Air only, ship via:  
BAX Global (formerly Burlington Air Express)  
Unitair Centre  
Great South West Road, Feltham  
Middlesex, England TW148NT  
Tele: 81-890-1444  
Fax: 81-844-2389  
Telex Nbr: 935998 SITA; LHRS  
Notify for pickup: Marek Bartoszewicz

**C. Routing instructions exclusively for AV8B or GRMK.5/7 or TMK.10 or T45 shipments originating in the United Kingdom:**

Ocean only, ship via:  
Charles Gee & Co  
Knightrider House  
Knightrider Street  
London, EC4V-5BH, England  
Tele: 71-815-3500  
Fax: 71-815-3520  
Telex Nbr: 8952584  
Notify for pickup: Charles Burston

**D. Routing instructions for all other shipments, and for the programs described in A, B, & C above, but originating from other than the United Kingdom:**

1. For shipments weighing 1 to 500 pounds, ship via:
  - a) BAX Global (Formerly Burlington Air Express), account number 440953461.
  - b) International Air Transport Association (IATA) airline direct if possible.
2. For shipments weighing more than 500 pounds, contact the MDC Traffic Department in St. Louis, Missouri for specific instructions, at (314) 233-4708.

**III. Additional Instructions**

- A. Ensure that copies of the BL or AWB, commercial invoice, dangerous goods declaration, if any, and other shipping papers accompany the shipment for use by the examining Customs officer at the port of entry in the U.S.
- B. Do not prepay the freight charges and then add the charges to the material invoices.
- C. Unless otherwise directed, ship only once per week on one BL or AWB.
- D. If the consignee is the U.S. Government, c/o MDC, mark the following words on all shipping containers: "United States government, Department of Defense"
- E. For shipments consigned to Buyer in Missouri, ensure that the following statement appears on the BL or AWB, and the commercial invoice:  
"U.S. Customs clearance at the Port of St. Louis, Missouri. Ship 'In Bond' to destination. Contact W. N. Epstein Customs Brokers in St. Louis for customs clearance and delivery instructions, telephone (314) 429-0673, fax (314) 423-3553."
- F. Adhere to the following if Buyer is paying the freight bill:
  - 1. Do not declare value with the carrier for liability purposes, and
- G. When Buyer is to hold title to the goods during transit, and the Buyer's Traffic Department prior to shipping for special insurance arrangements.