

**Receiving Report - Direct Shipments, Ship-in-Place, and Bill and Hold**

Seller shall provide, to Buyer's Authorized Procurement Representative, a packing sheet and delivery documentation that includes the following minimum requirements:

1. Seller's name, division, and address;
2. Unique packing sheet/shipper/invoice number;
3. Ship-to address (including mail-code as applicable);
4. Buyer's contract number;
5. Buyer's contract item number, part number(s)/description, quantity(ies), unit of measure;
6. Contract-required delivery documentation (e.g. certifications, test reports);
7. Evidence of source inspection (Buyer and/or government), as required;
8. Shipping carrier and tracking number.