

Subject: Quality Surveillance/Verification/Test by Buyer at Seller's Plant      Date: 12/10/08

## **1.0 REQUIREMENTS**

Supplies and services ordered by this purchase contract are subject to surveillance/verification/test by Buyer's Quality Representative at Seller's plant. Specific surveillance/verification/test activities may include a.) review of all aspects of the production system, b.) witnessing of special processes, c.) points of test, and d.) in-process inspection/test as required to verify conformance to this purchase contract.

Review of Quality Management System documentation may be performed covering any item affecting conformance such as e.) calibration of equipment, f.) inspection reports, g.) inspection instructions, h.) procedures, i.) configuration control, j.) skills certification, and k.) packaging methods.

Seller shall not ship items without surveillance/verification/test by Buyer's Quality Representative unless authorized in writing by the Buyer's Procurement Agent and marked in accordance with specified instructions.

## **2.0 PROCUREMENT PACKAGE**

Upon acceptance of the purchase contract, the seller shall establish and maintain a procurement package for each purchase contract segregated by the Buyer specific part number. The package shall contain, as a minimum, the following items (along with all associated purchase contract changes).

- a. Purchase Contract,
- b. Drawings,
- c. Seller planning documents (or supplemental documentation),
- d. Specifications,
- e. Engineering change orders to drawings or specifications,
- f. Required data items, (i.e., qualification test plan, qualification test report, conformance test report, qualification inspection procedure, acceptance test procedure, etc.),
- g. Data item Letters of Approval,
- h. Buyer's inspection procedure, if applicable,
- i. Previous Quality Assurance Supplier Records (QASRs) or evidence of Boeing source inspections,
- j. Other applicable Quality Clauses/Attachments (FAI records, traceability, certifications, QMS, etc.).

The Seller shall make the procurement package available to Buyer's Quality Representative upon request. The procurement package shall be maintained in active status until all purchase contract requirements are completed. Upon completion, the procurement package shall be retained for three (3) years.

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**3.0 MANDATORY BUYER VERIFICATION POINTS**

Verification points shall be identified on the purchase contract line item as SQ-1A, B, P, X, Y, or Z. In the absence of verification points identified on the purchase contract, verification by Buyer's Quality Representative shall be performed at final inspection.

CODE	VERIFICATION POINTS	DESCRIPTION
A	Pre-Cap & Final	Prior to installation of lid or covering of the unit. Prior to packaging for shipment.
B	Final or Special	Prior to packaging for shipment. As indicated on the purchase contract.
P	Pre-Cap	Prior to installation of lid or covering of the unit.
X	Pre-Cap & Final	Prior to installation of lid or covering of the unit. Prior to packaging for shipment. No Supplier Performance Override allowed. Always requires source.
Y	Final or Special	Prior to packaging for shipment. As indicated on the purchase contract. No Supplier Performance Override allowed. Always requires source.
Z	Pre-Cap	Prior to installation of lid or covering of the unit. No Supplier Performance Override allowed. Always requires source.

**4.0 NOTIFICATION**

Seller shall use the Boeing Automated Source Activity Planning (ASAP) system to schedule surveillance/verification/test activities. ASAP is available in the Supplier Portal at: <https://bpn.boeing.com>. Seller shall notify the Buyer's Quality Representative using ASAP, or contact the Procurement Agent if ASAP is unavailable, of readiness for surveillance/verification/test activities at least five (5) working days in advance of the required activity. Once the Seller notifies and confirms schedule, the Seller is responsible for notification of schedule changes.

**5.0 DOCUMENTATION**

Each shipment against this purchase contract shall include one of the following:

- a. A printed copy of the completed ASAP request showing the Detail ID number for the item(s) being shipped, or,
- b. The Seller's shipping documentation containing the Boeing Quality Representative's acceptance stamp impression and the ASAP Detail ID number entered and visible on the shipper.

Seller shall not ship items without a. or b. above unless authorized in writing by Boeing Site Supplier Quality via the Buyer's Procurement Agent.

**6.0 OTHER OBLIGATIONS**

The surveillance/verification/test provided herein shall not constitute final acceptance of the items and shall not modify or limit any representations, warranties, or commitments made elsewhere or in any way affect the obligations of the seller to perform strictly in accordance with the provisions of the purchase contract.

Revision History:  
 Updated section 5.0 and terminology throughout - 12/10/08.